



# GUJARAT STATE FERTILIZERS & CHEMICALS LIMITED

Fertilizernagar - 391 750. Vadodara, Gujarat, INDIA.

CIN : L99999GJ1962PLC001121

NO.SEC/2025

18<sup>th</sup> February, 2025

The Corporate Relationship Department  
BSE Limited  
1st Floor, New Trading Ring  
Rotunda Bldg., P.J.Towers, Dalal Street  
Fort, MUMBAI - 400 001

The Manager, Listing Department  
National Stock Exchange of India Ltd.  
'Exchange Plaza', C/1, Block G  
Bandra-Kurla Complex  
Bandra (East), MUMBAI - 400 051

SCRIP CODE: 500690

SYMBOL: GSFC

**Sub.: Postal Ballot Notice**

**Ref.: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations").**

Dear Sir / Madam,

Pursuant to Regulation 30 read with Part A of Schedule III of the SEBI Listing Regulations, please find enclosed Notice of Postal Ballot dated 10<sup>th</sup> February, 2025 ("Notice") along with Explanatory Statement which is being sent to the Members on 18<sup>th</sup> February, 2025 i.e. today, for seeking their approval for appointment of Shri Pankaj Joshi, IAS (DIN: 01532892) as a Director and Chairman of the Company. The Notice is enclosed for record.

In this regard, we inform you the following:

1. The Notice has been sent to only those Members whose names appear in the Register of Members / List of Beneficial Owners as on the Cut-Off Date i.e., Friday 14<sup>th</sup> February, 2025 and such Members only shall be eligible to cast their votes through remote e-voting.
2. The Company has engaged the services of Central Depository Services (India) Limited for the purpose of providing remote e-voting facility to the Members.
3. The remote e-voting shall commence on Friday, 21<sup>st</sup> February, 2025 at 9:00 A.M. (IST) and end on Saturday, 22<sup>nd</sup> March, 2025 at 5:00 P.M. (IST). The remote e-voting module shall be disabled thereafter and voting shall not be allowed beyond the said date and time.
4. The results of postal ballot will be declared not later than Tuesday, 25<sup>th</sup> March, 2025.

The Notice is also available on the Company's website [www.gsfclimited.com](http://www.gsfclimited.com) and on the website of the CDSL at [www.evotingindia.com](http://www.evotingindia.com).

You are requested to take the above information on record.

Thanking you,

Yours faithfully,

For Gujarat State Fertilizers & Chemicals Ltd.,

**Nidhi Pillai**

Digitally signed by Nidhi Pillai  
DN: cn=Nidhi Pillai, o=Gujarat State Fertilizers & Chemicals Limited, email=Nidhi.Pillai@gsfc.com, c=IN  
Date: 2025.02.18 10:00:00 +0530

Nidhi Pillai

Company Secretary & Vice President (Legal)

Membership No.: A15142

E-mail: [investors@gsfc.com](mailto:investors@gsfc.com)

Encl.: a/a

Ph. : (O) +91-265-2242451, 2242651, 2242751, 2242641

Fax : +91-265-2240966 - 2240119 • Email : [ho@gsfc.com](mailto:ho@gsfc.com) • Website : [www.gsfclimited.com](http://www.gsfclimited.com)

**ISO 9001, ISO 14001, ISO 45001 & ISO 50001 Certified Company**





**Gujarat State Fertilizers & Chemicals Limited**  
**CIN: L99999GJ1962PLC001121**  
**Regd. Office: Fertilizernagar – 391 750, Vadodara, Gujarat, India**  
**Tel: +91 265 2242451/2242651, Fax: +91 265 2240966/2240119**  
**Website: [www.gsfclimited.com](http://www.gsfclimited.com); Email: [investors@gsfclimited.com](mailto:investors@gsfclimited.com)**

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### NOTICE OF POSTAL BALLOT

**[Pursuant to Section 110 of the Companies Act, 2013 read with Rules 20 and 22 of Companies (Management and Administration) Rules, 2014, each as amended and applicable Circulars issued by the Ministry of Corporate Affairs, from time to time.]**

<b>Commencement of E-voting</b>	<b>Friday, 21<sup>st</sup> February, 2025 at 9:00 a.m. (IST)</b>
<b>End of E-voting</b>	<b>Saturday, 22<sup>nd</sup> March, 2025 at 5:00 p.m. (IST)</b>

Dear Member(s),

**NOTICE** is hereby given pursuant to Sections 108 and 110 and other applicable provisions, if any, of the Companies Act, 2013, (**‘Act’**) including any statutory modification or re-enactment thereof for the time being in force), read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, (**‘Rules’**), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**‘SEBI Listing Regulations’**), Secretarial Standard – 2 on General Meetings issued by The Institute of Company Secretaries of India (**‘SS-2’**), and other applicable laws, Rules, Regulations (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force and as amended from time to time), and in accordance with the guidelines prescribed by the Ministry of Corporate Affairs (**“MCA”**) for holding general meetings/ conducting postal ballot through e-voting, vide General Circular Nos.14/2020 dated 8<sup>th</sup> April 2020, 17/2020 dated 13<sup>th</sup> April 2020, 22/2020 dated 15<sup>th</sup> June 2020, 33/2020 dated 28<sup>th</sup> September 2020, 39/2020 dated 31<sup>st</sup> December 2020, 10/2021 dated 23<sup>rd</sup> June 2021, 20/2021 dated 8<sup>th</sup> December 2021, 03/2022 dated 5<sup>th</sup> May 2022, 11/2022 dated 28<sup>th</sup> December 2022, 09/2023 dated 25<sup>th</sup> September 2023 and 09/2024 dated 19<sup>th</sup> September 2024 (in continuation to all other circulars issued earlier in this regard), and the SEBI circular no. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 3<sup>rd</sup> October 2024, approval of the Members of Gujarat State Fertilizers & Chemicals Limited (**“the Company”**) is sought for the proposals contained in the resolution forming part of the Postal Ballot Notice (**‘Notice’**), through electronic voting (**‘e-voting’**) only.

Pursuant to Sections 102 and Section 110 and other applicable provisions of the Act, the explanatory statement pertaining to the said Resolution setting out the material facts and the reasons/ rationale thereof is annexed to this Notice for your consideration and forms part of this Notice.

In compliance with Regulation 44 of the SEBI Listing Regulations and pursuant to the provisions of Sections 108 and 110 of the Act read with the rules framed thereunder and the MCA and SEBI Circulars, the manner of voting on the proposed resolution is restricted only to e-voting i.e. by casting votes electronically instead of submitting postal ballot forms. In compliance with the MCA Circulars, the Notice and instructions for e-voting are being sent only through electronic mode to those Members whose email addresses are registered with the Company / depository participant(s)/ Registrar & Transfer Agent i.e. MUFG Intime India Private Limited (**“RTA”**) (formerly known as Link Intime India Private Limited).

The Company has engaged the services of Central Depository Services Limited (“CDSL”) for the purpose of providing e-voting facility to its Members.

Members are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of the Notice for casting of votes by e-voting not later than 5.00 p.m. (IST) on Saturday, 22<sup>nd</sup> March, 2025. The e-voting facility will be disabled by CDSL immediately thereafter.

**SPECIAL BUSINESS:**

**Item No. 1**

**Appointment of Shri Pankaj Joshi, IAS (DIN 01532892) as a Director and Chairman of the Company.**

To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as an **Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 (“the Act”) and the Rules made thereunder, applicable regulation/s of SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Article 140 of the Articles of Association of the Company, and based on the recommendation of the Nomination & Remuneration Committee and Board of Directors of the Company, Shri Pankaj Joshi, IAS (DIN 01532892), in respect of whom the Company has received Order from Government of Gujarat dated 6<sup>th</sup> February, 2025, be and is hereby appointed as Non-Executive Director and Chairman of the Company, not liable to retire by rotation, with effect from 6<sup>th</sup> February, 2025.

**FURTHER RESOLVED THAT** the Board of Directors or any Committee thereof, as per powers delegated to it, be and is hereby authorized to take all such steps as may necessary for obtaining necessary approvals – statutory, contractual or otherwise, in relation to the above, and to do all the acts, deeds, matters and things which are necessary, proper, expedient and incidental for giving effect to this resolution.”

Regd. Office: Fertilizernagar –  
391 750, Vadodara, Gujarat

By Order of the Board of Directors,  
For Gujarat State Fertilizers & Chemicals Limited

Date: 10-02-2025  
Place: Vadodara

Nidhi Pillai  
Company Secretary and Vice President (Legal)  
ACS 15142

**Explanatory Statement under Section 102 of the Companies Act, 2013, setting out all material facts relating to the business mentioned under Item No.1 of the accompanying Notice.**

**Item No.1: Appointment of Shri Pankaj Joshi, IAS (DIN 01532892) as Director and Chairman of the Company**

The Energy & Petrochemicals Department, Government of Gujarat has issued an Order vide reference no. MIS/11-2016/1765/E dated 6<sup>th</sup> February, 2025 stating that Shri Pankaj Joshi, IAS (DIN 01532892) will hold charge of the post of Chairman and Director of the Company vice Shri Raj Kumar, IAS (Retd.). In accordance with the Order and pursuant to the recommendation of the Nomination and Remuneration Committee, the Board of Directors, at its Meeting held on 10<sup>th</sup> February, 2025 approved appointment of Shri Pankaj Joshi, IAS (DIN 01532892) as Additional Director of the Company in the capacity of Chairman with effect from 6<sup>th</sup> February, 2025 vice Shri Raj Kumar, IAS (Retd). In accordance with Article 140 of the Articles of Association of the Company, Shri Pankaj Joshi, IAS is appointed as Non-executive and Non-independent Director of the Company and he is not liable to retire by rotation.

Pursuant to the requirement of Regulation 17(1C) of SEBI (Listing Obligations and Disclosure Regulations) 2015 (“SEBI Listing Regulations”), the Company has to ensure that approval of shareholders for his appointment on the Board is taken at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier. In view thereof, approval of shareholders is required to be obtained by 30<sup>th</sup> April, 2025. The proposal is therefore submitted to the shareholders for approval.

**Profile of Shri Pankaj Joshi, IAS**

Shri Pankaj Joshi, IAS has assumed charge as the 32<sup>nd</sup> Chief Secretary to Government of Gujarat on 31<sup>st</sup> January, 2025.

He is the senior most IAS Officer of the Government of Gujarat with distinguished academic background of Bachelor of Technology (B.Tech.) degree in Civil Engineering and a Master of Technology (M.Tech.) Water Resource Engineering from Indian Institute of Technology (IIT), Delhi. He has also pursued an M.Phil. in Defence and Strategic Studies, further strengthening his academic foundation.

After joining the Indian Administrative Service (IAS) in 1989, he has held several key leadership positions in public administration, contributing significantly to policy formulation and governance. Over the years, he has played a pivotal role in shaping policies across diverse sectors, including Land Revenue, Personnel and General Administration, Education, Finance, Energy, Ports & Transport, Social Welfare, Tribal Affairs, and Urban Development, serving both at the State and Central Government levels. His extensive experience in governance culminated in his tenure as Additional Chief Secretary to Honorable Chief Minister of Gujarat from September 2021 to January 2025.

In addition to his administrative expertise, he has been actively engaged with the corporate sector in various capacities. As a Government-nominated Director and Chairman of the Board of Directors in multiple Public Sector Undertakings (PSUs), he has provided strategic leadership in crucial sectors such as Electricity Generation & Distribution, Logistics, and Gas Transmission & Distribution, among others.

Currently, he holds the esteemed position of Chief Secretary of the State, where he is responsible for steering the State's administrative machinery. Alongside this role, he serves as the Chairman of Gujarat

State Petroleum Corporation Limited Group Companies, Gujarat State Fertilizers & Chemicals Ltd., and Gujarat Narmada Valley Fertilizers & Chemicals Ltd. Additionally, he holds the dual responsibility of Chairman and Managing Director of Gujarat State Petronet Limited, overseeing key operations in the energy and infrastructure sectors.

His distinguished career is marked by a strong commitment to public service, policy innovation, and corporate governance, making him a leader with a profound impact on both the administrative and economic landscape.

The Nomination and Remuneration Committee and the Board are of the view that considering the knowledge and rich & vast experience of Shri Pankaj Joshi, IAS (DIN 01532892), he shall immensely contribute in the growth of the Company. He possesses the knowledge and experience to effectively lead the Board and provide valuable advice for efficient functioning of the Company.

The details as required under Regulation 36 (3) of SEBI Listing Regulations and Secretarial Standard – 2 as applicable, is given in Annexure forming part of this Notice.

The resolution at Item no. 1 is recommended for approval of the Members by way of Ordinary Resolution.

Except Shri Pankaj Joshi, IAS (DIN 01532892), being the appointee, none of the Directors / Key Managerial Personnel of the Company and their relative(s) are, in any way, concerned or interested, financially or otherwise, in the said resolution.

Regd. Office: Fertilizernagar –  
391 750, Vadodara, Gujarat

By Order of the Board of Directors,  
For Gujarat State Fertilizers & Chemicals Limited

Date: 10-02-2025  
Place: Vadodara

Nidhi Pillai  
Company Secretary and Vice President (Legal)  
ACS 15142

## ANNEXURE TO THE NOTICE

**Details of Director seeking appointment by the Shareholders of the Company in pursuance of Regulation 36 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and applicable Secretarial Standards.**

<b>Name of Director</b>	Shri Pankaj Joshi, IAS
DIN	01532892
Date of Birth	25/07/1965
Date of first appointment on the Board	06/02/2025
Relationship with other Directors / Key Managerial Personnel	None
Terms and Conditions of Appointment	Shri Pankaj Joshi, IAS is appointed pursuant to Order from Energy & Petrochemicals Department bearing reference No. MIS/11-2016/1765/E dated 6 <sup>th</sup> February, 2025. As per Article 140 of the Articles of Association, he is appointed as Non-Executive & Non-Independent Director of the Company, not liable to retire by rotation. He shall not be drawing any remuneration and he is entitled to receive sitting fees for attending Board Meetings.
Details of Remuneration to be paid	N.A.
Remuneration last drawn	N.A.
Expertise in specific functional areas	<p>Shri Pankaj Joshi, IAS has assumed charge as the 32<sup>nd</sup> Chief Secretary to Government of Gujarat on 31<sup>st</sup> January, 2025.</p> <p>He is the senior most IAS Officer of the Government of Gujarat with distinguished academic background of Bachelor of Technology (B.Tech.) degree in Civil Engineering and a Master of Technology (M.Tech.) Water Resource Engineering from Indian Institute of Technology (IIT), Delhi. He has also pursued an M.Phil. in Defence and Strategic Studies, further strengthening his academic foundation.</p> <p>After joining the Indian Administrative Service (IAS) in 1989, he has held several key leadership positions in public administration, contributing significantly to policy formulation and governance. Over the years, he has played a pivotal role in shaping policies across diverse sectors, including Land Revenue, Personnel and General Administration, Education, Finance, Energy, Ports &amp; Transport, Social Welfare, Tribal Affairs, and Urban Development, serving both at the State and Central Government levels. His extensive experience in governance culminated in his tenure as Additional Chief Secretary to Honorable Chief Minister of Gujarat from September 2021 to January 2025.</p>

	<p>In addition to his administrative expertise, he has been actively engaged with the corporate sector in various capacities. As a Government-nominated Director and Chairman of the Board of Directors in multiple Public Sector Undertakings (PSUs), he has provided strategic leadership in crucial sectors such as Electricity Generation &amp; Distribution, Logistics, and Gas Transmission &amp; Distribution, among others.</p> <p>Currently, he holds the esteemed position of Chief Secretary of the State, where he is responsible for steering the State's administrative machinery. Alongside this role, he serves as the Chairman of Gujarat State Petroleum Corporation Limited Group Companies, Gujarat State Fertilizers &amp; Chemicals Ltd., and Gujarat Narmada Valley Fertilizers &amp; Chemicals Ltd. Additionally, he holds the dual responsibility of Chairman and Managing Director of Gujarat State Petronet Limited, overseeing key operations in the energy and infrastructure sectors.</p> <p>His distinguished career is marked by a strong commitment to public service, policy innovation, and corporate governance, making him a leader with a profound impact on both the administrative and economic landscape.</p>
Qualification(s)	<ul style="list-style-type: none"> <li>➤ IAS</li> <li>➤ B. Tech. in Civil Engineering,</li> <li>➤ M. Tech. in Water Resource Engineering, IIT, New Delhi</li> <li>➤ M.Phil. in Defence &amp; Strategic Studies</li> </ul>
Number of Shares held in the Company as on date of Notice (including Beneficial Interest)	NIL
List of the Directorships held in other Listed Companies as on date of Notice (as per the details available on MCA portal on 10.02.2025)	<ul style="list-style-type: none"> <li>i. Gujarat Narmada Valley Fertilizers &amp; Chemicals Limited</li> <li>ii. GSPC LNG Limited</li> <li>iii. Surat Integrated Transportation Development Corporation Limited</li> <li>iv. Gujarat State Petroleum Corporation Limited</li> <li>v. Gujarat State Petronet Limited</li> </ul>
Chairman/Member of Committees of Listed Companies in which he is a Director as on date of Notice	--
Listed Entities from which the Director has resigned in past Three (3) years	--
Number of Board Meetings attended after appointment as Director (FY 2024-25 till date)	1 of 1

Note: The details of directorship of Shri Pankaj Joshi, IAS (DIN 01532892) in other companies and chairmanship/ Membership in Committees of other Companies are as on date of this Notice i.e. 10<sup>th</sup> February, 2025.

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Notes:

1. The relevant Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013 (“Act”) read with Rules 20 & 22 of the Companies (Management and Administration) Rules, 2014 (“Rules”) setting out all material facts relating to the resolution mentioned in this Notice is annexed hereto.

The relevant details pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“**SEBI Listing Regulations**”) and Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India in respect of Directors seeking appointment are also annexed to this notice.

2. As required by Rules 20 and 22 of the Rules read with the Ministry of Corporate Affairs (“MCA”) & SEBI Circulars and the SEBI Listing Regulations, the details pertaining to this Postal Ballot will be published in one English national daily newspaper having country-wide circulation and one Gujarati daily newspaper (in vernacular language, i.e. Gujarati) having wide circulation in Vadodara district.
3. In accordance with the provisions of the Act, read with Rules made thereunder and the guidelines prescribed by the MCA for holding general meetings/ conducting postal ballot through e-voting, vide General Circular No. 09/2024 dated 19<sup>th</sup> September, 2024 (in continuation to all other circulars issued earlier in this regard), and the SEBI circular no. SEBI/HO/CFD/ CFD-PoD-2/P/CIR/2024/133 dated 3<sup>rd</sup> October 2024, this Postal Ballot Notice is being sent only by electronic mode to those Members whose names appear on the Register of Members / List of Beneficial Owners as on **Friday, 14<sup>th</sup> February, 2025 (“Cut-Off Date”)** as received from the Depositories i.e. National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) and whose e-mail address is registered with the Company / Depositories / Registrars & Transfer Agent, MUFG Intime India Private Limited (“RTA”) (previously known as Link Intime India Private Limited). Physical copies of the Notice along with postal ballot forms and pre-paid business reply envelopes are not being sent to Members for this Postal Ballot.
4. Only those Members whose names are appearing in the Register of Members / List of Beneficial Owners as on the Cut-Off Date shall be eligible to cast their votes through postal ballot by e-voting. A person who is not a Member on the Cut-Off Date should treat this Notice for information purposes only. A copy of this Postal Ballot Notice will also be available on the website of the Company at [www.gsfclimited.com](http://www.gsfclimited.com) and at the websites of the Stock Exchanges i.e. at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) on which the Equity Shares of the Company are listed and at the website of CDSL at [www.evotingindia.com](http://www.evotingindia.com).
5. It is however, clarified that all Members of the Company as on the **Cut-Off Date** (including those Members who may not have received this Notice due to non-registration of their e-mail addresses with the Company/ RTA/ Depositories) shall be entitled to vote in relation to the aforementioned Resolution in accordance with the process as specified in this Notice.
6. Members holding shares in physical mode and who have not updated their email addresses are requested to update their email addresses with the Company’s RTA by writing at [vadodara@linkintime.co.in/ vadodara@in.mpms.mufg.com](mailto:vadodara@linkintime.co.in) along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the Income-Tax PAN card, and self-attested copy of any document (eg. Driving License, Election Identity



Card, Passport) in support of the address of the Member. Members holding shares in dematerialized mode are requested to register / update their email addresses with the respective Depository Participants (“DP”). In case of any queries/ difficulties in registering the e- mail address, Members may also write to investors@gsfeld.com.

7. Members holding shares in physical form can update/ register their PAN, Nomination, Contact Details i.e. Postal address with PIN, Mobile number, E-mail address, Bank Account details (for receiving the dividend, if any, directly in their Bank Accounts through electronic mode) and Specimen Signature by providing form ISR-1, ISR-2, ISR-3/form SH-13 complete in all respects along with other required documents as prescribed in these forms by any one of the following mode:-
  - Sending hard copy of the said forms along with required documents to our RTA, MUFG Intime India Private Limited (“RTA”) (formerly known as Link Intime India Private Limited), Unit: Gujarat State Fertilizers and Chemicals Limited, C-101, 247 Park, L.B.S Marg, Vikhroli (West), Mumbai - 400083; or
  - In person verification (IPV) of the said forms and required documents at the office of our RTA, MUFG Intime India Private Limited (“RTA”) (formerly known as Link Intime India Private Limited) at Geetakunj, 1, Bhakti Nagar Society, Behind ABS Tower, Old Padra Road, Vadodara – 390015 or
  - Through electronic mode, by downloading and filling the said forms with e-sign. The required documents should be upload at the website of the RTA of the Company at <https://web.linkintime.co.in/KYC/index.html> or <https://web.in.mpms.mufg.com/KYC/index.html> Procedure for uploading the documents is available at the said link.
8. The voting rights of the Members shall be in proportion to their shares in the total paid-up equity share capital of the Company, as on Cut-Off date.
9. It is clarified that for permanent registration of email address, the Members are requested to register their email address by following due procedure.

Those Members who have already registered their email address are requested to keep their email addresses validated with their DP/ RTA, to enable servicing of Notice electronically to their registered email address.

10. The Company is sending this Postal Ballot Notice in electronic form only. Hard copy of this Postal Ballot Notice along with Postal Ballot forms and pre-paid business envelope will not be sent to the Members for the Postal Ballot in accordance with the requirements specified under the MCA & SEBI Circulars. Accordingly, the communication of the assent or dissent of the Members will take place through the remote e-voting system only.
11. The Company has appointed Shri Niraj Trivedi, Practicing Company Secretary (FCS 3844 and CP No. 3123) to act as the Scrutinizer, to scrutinize the entire e-voting process in a fair and transparent manner.
12. The Scrutinizer will submit his report to the Chairman, or any other person authorized by him, after scrutiny of the votes cast, on the result of the Postal Ballot, by Tuesday, 25<sup>th</sup> March, 2025.

The results of the e-voting in Postal Ballot will be decided, accordingly. The Scrutinizer's decision on the validity of votes cast will be final.

13. The results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.gsfclimited.com](http://www.gsfclimited.com) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com) immediately after the result is declared by the Chairman or any other person authorized by him, and the same shall be communicated to the Stock Exchanges, where the Equity Shares of the Company are listed.
14. The resolution, if passed by the requisite majority through Postal Ballot, will be deemed to have been passed on the last date specified for e-voting i.e. Saturday, 22<sup>nd</sup> March, 2025.
15. The vote in this Postal Ballot cannot be exercised through proxy.
16. All documents referred to in the Notice of the Postal Ballot will be available for inspection in electronic mode up to the last date of the voting. Members seeking to inspect such documents can send an email to [investors@gsfcld.com](mailto:investors@gsfcld.com)

#### **PROCEDURE FOR 'E-VOTING':**

##### **1. E-VOTING FACILITY:**

- i. Pursuant to the provisions of Section 108 and other applicable provisions of the Act read with the Rules framed thereunder and Regulation 44 of the SEBI Listing Regulations, as amended, read with SEBI circular dated 9<sup>th</sup> December, 2020 on e-Voting Facility to be provided by Listed Entities, the Company is providing e-voting facility of CDSL to its Members to exercise their right to vote on the proposed resolution by electronic means.
- ii. The e-voting facility will be available during the following period:

<b>Commencement of E-voting</b>	<b>Friday, 21<sup>st</sup> February, 2025 at 9:00 a.m. (IST)</b>
<b>End of E-voting</b>	<b>Saturday, 22<sup>nd</sup> March, 2025 at 5:00 p.m. (IST)</b>

The e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be forthwith disabled by CDSL upon expiry of the aforesaid period.

- iii. The manner of voting by (i) individual shareholders holding shares of the Company in demat mode, (ii) Shareholders other than individuals holding shares of the Company in demat mode, (iii) Shareholders holding shares of the Company in physical mode, and (iv) Shareholders who have not registered their e-mail address, is explained in the instructions given herein below.

##### **2. INFORMATION AND INSTRUCTIONS RELATING TO E-VOTING:**

- (i) The voting period begins on **Friday, 21<sup>st</sup> February, 2025 at 9:00 a.m. (IST) and ends on Saturday, 22<sup>nd</sup> March, 2025 at 5:00 p.m. (IST)**. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the Cut-Off date (record date), may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the Shareholders, he/she shall not be allowed to change it subsequently or cast vote again.

- (ii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 9<sup>th</sup> December, 2020, under Regulation 44 of SEBI Listing Regulations, listed entities are required to provide e-voting facility to its shareholders, in respect of all shareholders' resolutions.

In order to increase the efficiency of the voting process, e-voting is enabled for all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants.

**Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

- (iii) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 9<sup>th</sup> December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL Depository	<ol style="list-style-type: none"> <li>1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab.</li> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there are also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at cdsl website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders holding	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile.</li> </ol>

<p>securities in demat mode with NSDL Depository</p>	<ol style="list-style-type: none"> <li>2) Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services.</li> <li>3) Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the e-Voting period.</li> <li>4) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “Register Online for IDeAS “Portal or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>5) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.</li> <li>6) A new screen will open. You will have to enter your User ID (i.e. your sixteen character demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.</li> <li>7) After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the e-Voting period.</li> </ol>
<p>Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)</p>	<ol style="list-style-type: none"> <li>1) You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility.</li> <li>2) After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature.</li> <li>3) Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the e-Voting period.</li> </ol>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
<p>Individual Shareholders holding securities in Demat mode with CDSL</p>	<p>Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33</p>
<p>Individual Shareholders holding securities in Demat mode with NSDL</p>	<p>Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30</p>
<p>All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel</p>	

(East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call at toll free no.1800 22 55 33

**Step 2** : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(iv) Login method for e-Voting for shareholders holding shares in Physical mode and shareholders other than individual holding in Demat form.

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on “Shareholders” module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares in Demat.
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> <li>• If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

- (v) After entering these details appropriately, click on “SUBMIT” tab.
- (vi) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

- (viii) Click on the EVSN # **250212007** for Gujarat State Fertilizers & Chemicals Limited for which you choose to vote.
- (ix) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (x) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xi) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xii) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xiii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xiv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xv) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvi) **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
  - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Alternatively, Non Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; [investors@gscfltd.com](mailto:investors@gscfltd.com), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/ DEPOSITORIES.**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN

card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **Company/ RTA email id.**

2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.